

DELTA R-V

ELEMENTARY



STUDENT HANDBOOK

2021-2022

Introduction to Delta R-V Elementary School

Welcome letter

Welcome to Delta R-V – Home of the Bobcats!

Dear Students and Parents/Guardians,

The staff and I welcome you to the Delta R-V School District and the 2021-22 school year. This handbook has been developed to help create a positive school climate for all students attending Delta R-V. To help you enjoy your school experience, we would like to make the following suggestions:

Please get to know your school. Become familiar with the location of the classrooms, counselor's office, nurse's clinic and the principal's office. Become familiar with your child's schedule and what they are learning each day.

You forfeit your chance for life at its fullest when you withhold your best effort in learning. When you give the maximum to learning you will also receive the maximum in return. Even with your family's best example and your teacher's best efforts, in the end it is YOUR work which determines how much and how well you learn. When you work to your fullest capacity, you can attain the knowledge and skills which will enable you to create your future and control your destiny.

We understand our students have many career path choices. Some of our students will leave and go on to attend college. Other students will choose to enter the military, a technical field, or go straight into the work force. Whatever path our students choose, the primary mission of the Delta R-V School District, is to ensure our student's experiences better prepares them for their "life after school."

We believe each student would be well served by getting involved in one of our extra-curricular activities. We have several options to choose from, with each activity serving as an opportunity for our students to develop responsibility and positive peer relationships.

Take hold of your life. Apply your gifts and talents. Work with dedication and self-discipline. Have high expectations for you and convert every problem into an opportunity.

This handbook has been designed to provide you with necessary basic information about our school, its policies and usual procedures. Please review this information regularly with your child. If you have additional questions or concerns not specifically addressed in this handbook, please contact the school office at any time, or access the school website at: <http://www.deltar5schools.com> The Delta staff is looking forward to another successful school year for every child we serve. I am certain we will succeed with your continued interest and support.

Scott Crabtree
Principal K-12
(573) 794-2511
Scott.crabtree@deltarv.k12.mo.us

Polly Koch
Asst Principal K-12
(573) 794-2440
Polly.koch@deltarv.k12.mo.us

Delta RV Schools Return to Learn Plan

The Delta RV School District is committed to providing a quality education to all students in a safe, healthy environment. This plan was developed in conjunction with the Cape County Health Center and is based on recommendations from the Missouri Department of Elementary and Secondary Education and other sources. The goal of this plan is to mitigate the risk of exposure to COVID-19 and other illnesses by reducing contact while at school. It is impossible to completely eliminate all risk of exposure.

Screening

Parents are asked to screen their children at home, prior to sending them to school. Students and staff who exhibit symptoms of COVID-19 are asked to stay at home and report the absence to the school office. These symptoms include but are not limited to:

- Fever over 100.4 degrees, without a fever-reducing medication
- Cough
- Headache
- Muscle aches
- Nausea, vomiting or diarrhea
- New loss of taste or smell
- New runny nose or congestion
- Shortness of breath or difficulty breathing
- Sore throat

Anyone who has had close contact with a person with COVID-19 should follow Cape County Health Department Guidelines.

General Procedures

All staff will be provided a face shield or cloth face covering to be worn daily. Masks are required at this time for students older than 9. Masks will not be required at all times only when social distancing can't be observed. If students bring a mask, it is the responsibility of the individual to maintain the mask. All masks must meet school dress code guidelines.

Hand sanitizing stations will be available in classrooms and key locations in buildings.

Hand sanitizing stations will be available on all school buses.

Increased cleaning procedures have been implemented, including routine classroom sanitation and increased sanitation of restrooms, high-touch areas and playgrounds using an electrostatic sprayer.

Water fountains are disabled. Bottle filling stations are available in all buildings. Students should bring an unopened or empty water bottle with them to school.

Transportation

Bus transportation is necessary for children to get to and from school safely. Risks for both students and drivers should be mitigated. Parents/caregivers should prioritize a safe alternative mode of transportation when available to optimize physical distancing on the bus.

Bus Driver

- Bus driver should always wear a cloth face covering.
- Bus driver can consider wearing a face shield if it does not inhibit driving.
- Installing a physical barrier (e.g. plexiglass) between the driver's seat and students can be considered.

Students

- Buses should be loaded from back to front or have assigned seats.
- Family units should sit together.
- All children should wear a cloth face covering.
- Windows should be opened (weather permitting) to allow for airflow.
- Students should use hand sanitizer upon bus entry and they will get their temperature checked.

Food Service

Breakfast and lunch may be eaten in the cafeteria (with increased distancing), classrooms or alternate locations.

Lunch shifts will have minor adjustments. This will allow for better distancing practices during all phases of meal times. Students will be seated five to a table.

Hand-washing/sanitizing will be available before and after meals.

Classroom Procedures

Student seating will be arranged for social distancing to the extent possible. Some areas may be separated by clear dividers to limit contact.

Staff will limit close proximity group interaction to the extent possible.

Students will be kept with their cohort group to the extent possible. This is more easily done in lower grade levels. Upper grade level students will have to wear a mask in areas where social distancing and cohort groups are not possible.

Playgrounds/Recess

Playground equipment will be sanitized often using an electrostatic sprayer.

Social distancing will be encouraged.

Cohort groups will be kept together to the extent possible.

Hand washing/sanitizing will be available before and after recess.

School Supplies

Supplies will not be shared to reduce exposure to germs. Each child is asked to have the necessary supplies for school. Please label the supplies with your child's name. If you can't provide school supplies, please let us know. We will make arrangements for your student.

- Students will need labeled water bottles and headphones.

Visitors

Non-essential visitors/volunteers will not be allowed in the school during school hours.

If necessary, visitors will be asked to make an appointment and may be screened prior to entry.

Athletics/Activities

All MSHSAA teams and activities groups will follow MSHSAA guidelines.

Equipment will be sanitized before and after use.

All event guests will be encouraged to maintain social distancing.

Health Services

Each building will have multiple thermometers available to use for screening children for temperature, as needed.

Children exhibiting symptoms of illness will be sent to the nurse.

Students exhibiting symptoms of COVID-19 will be isolated until picked up. The isolation area will be sanitized following each use.

Parents will need to immediately pick up their child or make arrangement for your child to be picked immediately.

Positive Cases

Upon confirmation of a student/staff member with a positive COVID-19 diagnosis, the District will work with the Cape County Health Center to implement protocol. Decisions regarding quarantining and testing of additional individuals will be determined by the Cape County Health Center. In the event of student group quarantining, continuation of instruction will be provided through remote learning. All teachers will have an electronic platform for student learning. Please refer to our AMI-X plan for remote learning. It is located on our district website underneath the parent tab.

****This document is subject to change as new information is obtained and local, state and federal regulations are implemented.*

Non Discrimination Policy

The Delta R-V School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Polly Koch, District Compliance Officer
124 E. McKinley St., Delta, MO 63744
573-794-2440

For further information on notice of non-discrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

Delta R-V school district prohibits gender-based discrimination in all school activities, including education programs, employment opportunities and athletics. Contact the Title IX Coordinator, Polly Koch, 124 E. McKinley St, Delta, MO 63744, 573-794-2440, polly.koch@deltarv.k12.mo.us for more information. A Title IX violation may be reported to Title IX Coordinator, teacher, principal or superintendent.

Delta Board of Education

Mr. David Heeb..... Superintendent
 Amy Swain..... Board President
 Meredith Scherer..... Board Vice President
 Sam Below..... Board Member
 James Gloth..... Board Member
 Ashley Anglin..... Board Member
 Victoria Johnson..... Board Member
 Kim Nothdurft..... Board Member

Faculty and Staff

Scott Crabtree Principal..... scott.crabtree@deltarv.k12.mo.us
 Polly Koch.....Asst Principal/Special Services.....polly.koch@deltarv.k12.mo.us
 Heather Elfrink Counselor.....heather.elfrink@deltarv.k12.mo.us
 Alyssa Seabaugh Artalyssa.seabaugh@deltarv.k12.mo.us
 Jade Slinkard..... Nursejade.slinkard@deltarv.k12.mo.us
 Justin McAlister P.E.justin.mcalister@deltarv.k12.mo.us
 Jami Lacy Pre-K.....jami.lacy@deltarv.k12.mo.us
 Alaina Gaebler Kindergarten.....alaina.gaebler@deltarv.k12.mo.us
 Brittany Geile..... First Grade.....brittany.geile@deltarv.k12.mo.us
 Shea Dumey Second Grade.....shea.dumey@deltarv.k12.mo.us
 Kaci Deason Third Grade.....kaci.deason@deltarv.k12.mo.us
 Debra Brown Fourth Grade.....debra.brown@deltarv.k12.mo.us
 Kaitlyn Lukefahr..... Fifth Grade.....kaitlyn.lukefahr@deltarv.k12.mo.us
 Chris Nichols..... Music.....chris.nichols@deltarv.k12.mo.us
 Sheila Eby Classroom Aide.....sheila.eby@deltarv.k12.mo.us
 Sharon Rush Reading & Librarian.....sharon.rush@deltarv.k12.mo.us
 Kristi Ginn..... Special Services.....kristi.ginn@deltarv.k12.mo.us
 Jennifer Brawley Admin Asst.....jennifer.brawley@deltarv.k12.mo.us
 Jennifer Landewee..... Reading & Curriculum.....jennifer.landewee@deltarv.k12.mo.us
 Tracy Morehead Reading & Math.....tracy.morehead@deltarv.k12.mo.us
 Dustin James Special Services Paraprofessional.....dustin.james@deltarv.k12.mo.us
 Tamera Crowden..... Classroom Aide.....tamera.crowden@deltarv.k12.mo.us
 Cindy Phelps..... Custodian.....cindy.phelps@deltarv.k12.mo.us
 Linda Hornbuckle.....Custodian.....linda.hornbuckle@deltarv.k12.mo.us
 Holly Hampton.....Cook.....holly.hampton@deltarv.k12.mo.us
 Stefanie Uhrhan.....Cook.....stefanie.uhrhan@deltarv.k12.mo.us

Breakfast and Lunch Program

Studies have shown that children who are not hungry perform better in school. The school breakfasts and lunches that we serve follow U.S. Department of Agriculture guidelines for healthy school meals. The School Breakfast and

Lunch Programs cannot succeed without your support; please encourage your children to participate in the school meal programs.

If you have any questions about the program, please feel free to contact us at 573-794-2440.

Students in grades PreK-12 are allowed to charge up \$20.00 for lunch. If students already owe the maximum allowed, the student will be offered a peanut butter sandwich and carton of milk at no charge to their account. There is no breakfast alternative after the allowed \$20.00. Parents are responsible for monitoring the amount of money in their child's account and for paying back any charges incurred.

Safety Drills

Safety drills are held throughout the school year. Remember these basic rules:

1. Check the instructions in each classroom indicating how to leave the building in case of a fire.
2. Walk. No talking. Move quickly and quietly to designated areas.

Health Relations

Starting by July 1, 2011 all Missouri districts are required to adopt a policy on allergy prevention and response with priority given to addressing any potentially dangerous situations and the student in the school setting. The school nurse will coordinate with the school staff/personnel on prevention of a possible allergic reaction, and the emergency response to best assist the person if it occurs. To assist us, it is very important that you inform the school of any food allergies that your child may have, how severe the reaction has been, and if you have been instructed on any medications to administer to the child in case of a reaction. Please contact the school nurse if you have any concerns or questions about food allergies and the policies to deal with them during school hours.

Head Lice

The procedure listed below will be in effect to control the spreading of head lice at school:

1. If head lice/eggs (nits) are discovered on a student, the student will be removed from the classroom and the parents/guardian will be called to remove the student from school.
2. When head lice/eggs (nits) are discovered on a student, all siblings attending school will be checked.
3. Parents will be provided information concerning procedures to eliminate the head lice.
4. After treatment is completed and prior to returning to the classroom, the student must come to the nurse's office for an examination. If eggs (nits) or lice are found, the student will not be allowed to return to the classroom.

Students cannot attend school unless the school nurse or designated school person has determined that they are free of eggs (nits) and/or head lice.

Medications

For the safety of students, medications should be given at home whenever possible. For example, medication prescribed three times a day can be given before school, after school and at bedtime. If your child requires a morning dose of medication, he/she is to receive it at home before leaving for school. We have found that the educational process is enhanced when students take their morning medication(s) at home and come to school

prepared to learn. Doses missed at home will not be administered by school personnel. Parents may come in and give the missed dose.

Any extra medication(s) that have not been picked up by the parent/guardian at the end of the school year will be disposed of.

Grade point averages (GPA)

Non-Weighted Grade Scale (11 point scale)

A	11.00	C.....	5.00
A-	10.00	C-	4.00
B+	9.00	D+	3.00
B	8.00	D	2.00
B-	7.00	D-	1.00
C+	6.00	F.....	0.00

Grade Scale

A serious attempt is made at all times to evaluate student progress in the best possible manner. The following grading system has been devised for this purpose:

A	95 – 100%	C	73 – 76%
A-	90 – 94%	C-	70 – 72%
B+	87 – 89%	D+	67 – 69%
B	83 – 86%	D.....	63 – 66%
B-	80 – 82%	D-.....	60 – 62%
C+	77 – 79%	F	59% & below

Honor Roll

We feel that it is very important to recognize students for their academic success here at Delta. Students may qualify for honor roll each quarter. Students may qualify for the following honor roll each quarter:

B Honor Roll: student must make no lower than a B- (combination of A's and B's or all B's). If student has a C then they do not make honor roll.

A Honor Roll: student must make no lower than an A- (all A's and A-'s)

Inclement Weather

If it is necessary to dismiss school due to inclement weather or other unforeseen reasons, Delta RV School District will make the announcement via our school all call system and KFVS-12 news.

During times of school closure, students will be responsible for assigned work. Please see AMI plan located on district web page.

Student Discipline

It is essential the district maintains a classroom environment which allows teachers to communicate effectively with all students in the class and allows all students in the class to learn. To assist district staff in maintaining the

necessary classroom environment, the Board of Education has created a discipline code addressing the consequences, including suspension or expulsion, for students whose conduct is prejudicial to good order and discipline in the schools or impairs the morale or good conduct of other students.

These policies, regulations and procedures will apply to all students in attendance in district instructional and support programs as well as at school-sponsored activities. Off-campus misconduct adversely affecting the educational climate will also be subject to these policies, regulations and procedures. Students who have been charged, convicted or pled guilty in a court of general jurisdiction for commission of a felony may be suspended in accordance with law.

The Board authorizes the immediate removal of a student upon a finding by a principal or superintendent the student poses a threat of harm to self or others, as evidenced by the prior conduct of such student. Any such removal will be subject to the appropriate due process procedures and in accordance with law.

No student may be confined in an unattended locked space except in an emergency while awaiting the arrival of law enforcement personnel. For the purpose of this policy, a student is unattended if no person has visual contact with the student, and a locked space is a space the student cannot reasonably exit without assistance.

Enforcement

Building principals are responsible for the development of additional regulations and procedures regarding student conduct needed to maintain proper behavior in schools under their supervision. All such regulations and procedures shall be consistent with Board-adopted discipline policies.

Teachers have the authority and responsibility to make and enforce necessary rules for internal governance in the classroom, subject to review by the building principal. The Board expects each teacher to maintain a satisfactory standard of conduct in the classroom. District staff members are required to enforce district policies, regulations and procedures in a manner which is fair and developmentally appropriate and considers the student and the individual circumstances involved.

All employees of the district shall annually receive instruction related to the specific contents of the district's discipline policy and any interpretations necessary to implement the provisions of the policy in the course of their duties including, but not limited to, approved methods of dealing with acts of school violence, disciplining students with disabilities and instruction in the necessity and requirements for confidentiality.

Prohibited Conduct

The following are descriptions of prohibited conduct as well as potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. All consequences must be within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

Academic Dishonesty

Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense: No credit for the work, grade reduction, or replacement assignment, and/or Corporal Punishment.

Subsequent Offense: No credit for the work, grade reduction, course failure, Corporal Punishment, ISS, and/or removal from extracurricular activities.

ARSON

Starting or attempting to start a fire, or causing or attempting to cause an explosion.

First Offense: Detention, ISS, 1-180 days OSS, or expulsion. Restitution if appropriate. Notification of law enforcement.

Subsequent Offense: 1-180 days OSS or expulsion. Restitution if appropriate. Notification of law enforcement.

Assault

1. Hitting, striking and/or attempting to cause injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another person.

First Offense: Principal/Student conference, detention, ISS, 1-180 days OSS, or expulsion. Notification of law enforcement.

Subsequent Offense: ISS, 1-180 days OSS, or expulsion. Notification of law enforcement.

2. Attempting to kill or cause serious physical injury to another; killing or causing serious physical injury to another.

First Offense: Expulsion. Notification of law enforcement.

Bag Violations (4th -6th grade)

Student bags must be small enough they fit into their locker.

First Offense: Verbal Warning, or confiscation of bag until end of day.

Subsequent Offense: Detention and confiscation of bag until the end of day.

Bullying and Cyber bullying

Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials threatening or raising concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law.

First Offense: Personal Conference, Detention, Corporal Punishment, ISS, or 1-180 days OSS.

Subsequent Offense: 1-180 days OSS or expulsion.

Bus or Transportation Misconduct

Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked. Students are not permitted to use their phone on the bus to take pictures or video anything on the bus.

Cell Phone

Students are not permitted to use their phone to take photos, videos, or audio recordings during the school day or on the bus. Students are not allowed to use their phones in the locker rooms or restrooms.

1. Level 1 – Device not put away, or device turned “on” during instructional time.
 2. Level 2 – Device in use (texting, playing games, listening to music, etc).
 3. Level 3 – Device used as an instrument of “disorderly conduct” (videoing a fight, used in locker room, etc).
- * Although these steps were put in place to help guide the use or “misuse” of cell phones and other devices, SEVERE cases of abuse will be dealt with swiftly.

First Offense or Subsequent Offense: Confiscation, detention, corporal punishment, ISS, OSS. In extreme cases, a parent may be required to pick up device, law enforcement may be notified, or student may be referred to the superintendent for OSS/expulsion.

Dishonesty

Any act of lying, whether verbal or written, including forgery.

First Offense: Nullification of forged document. Principal/Student conference, detention, Corporal Punishment, or ISS.

Subsequent Offense: Nullification of forged document. Detention, Corporal Punishment, ISS, or 1-180 days OSS.

Defiance of Authority

Any offense where a student shows blatant disrespect towards or refuses to follow the directives of faculty or staff.

First Offense: Personal Conference, Detention, Corporal Punishment, ISS, 1-180 days OSS, or Alt School.

Subsequent Offense: Corporal Punishment, ISS, 1-180 days OSS, Alt School, or referral to the superintendent.

Destruction of Property

Destroying any property owned by the district

First Offense: Personal Conference, Detention, Corporal Punishment, ISS, 1-180 days OSS, or Alt School.

Subsequent Offense: Corporal Punishment, ISS, 1-180 days OSS, Alt School, or referral to the superintendent.

Disrespectful or Disruptive Conduct or Speech

(see Board policy AC if illegal harassment or discrimination is involved) Verbal, written, pictorial or symbolic language or gesture which is directed at any person in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.

First Offense: Principal/Student conference, detention, Corporal Punishment, ISS, or 1-10 days OSS.

Subsequent Offense: Detention, Corporal Punishment, ISS, 1-180 days OSS, or expulsion.

Dress Code

Student who is not dressed properly, or who is dressed in a way the principal deems disruptive to the educational process.

First Offense: Student may be required to change, detention, or ISS.

Subsequent Offense: Student may be required to change, detention, ISS, or OSS.

Drugs/Alcohol (see Board policies JFCH and JHCD)

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.
2. Due to the lack of consistency in labeling related to the potency of many CBD and similar products; due to the lack of research into the long-term effects of these products; and due to the overriding concern for the health and safety of District students, CBD and similar products are prohibited on school premises and at school related activities.

First Offense: ISS or 1-10 days OSS.

Subsequent Offense: 1-180 days OSS or expulsion.

2. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense: ISS or 1-30 days OSS.

Subsequent Offense: 11-180 days OSS or expulsion.

3. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled

substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense: 1-180 days OSS or expulsion.

Subsequent Offense: 11-180 days OSS or expulsion.

Extortion

Threatening or intimidating any person for the purpose of obtaining money or anything of value.

First Offense: Principal/Student conference, detention, Corporal Punishment, ISS, or 1-10 days OSS.

Subsequent Offense: ISS, 1-180 days OSS, or expulsion.

Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences

Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

First Offense: Verbal warning, detention, ISS, 1-180 days OSS, or expulsion. Report to law enforcement for trespassing if expelled.

Subsequent Offense: Verbal warning, detention, ISS, 1-180 days OSS, or expulsion. Report to law enforcement for trespassing if expelled.

False Alarms (see also "Threats or Verbal Assault")

Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

First Offense: Restitution. Principal/Student conference, detention, ISS, 1-180 days OSS, or expulsion.

Subsequent Offense: Restitution. ISS, 1-180 days OSS, or expulsion.

Fighting (see also, "Assault")

Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

First Offense: Principal/Student conference, detention, Corporal Punishment, ISS, or 1-180 days OSS.

Subsequent Offense: Corporal Punishment, ISS, 1-180 days OSS, or expulsion.

Gambling

Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense: Principal/Student conference, loss of privileges, detention, Corporal Punishment, or ISS.

Subsequent Offense: Principal/Student conference, loss of privileges, detention, Corporal Punishment, ISS, or 1-10 days OSS.

Graffiti

A drawing/inscription/etching made on a wall/body or other surface. Graffiti which is vulgar/abusive in nature will be subject to "disorderly conduct" punishment.

First Offense: Student will be required to clean the graffiti before/after school.

Subsequent Offense: Student will be required to clean the graffiti before/after school; and detention, corporal punishment, ISS, or OSS.

Harassment, including Sexual Harassment (see Board policy AC)

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

First Offense: Principal/Student conference, detention, Corporal Punishment, ISS, 1-180 days OSS, or expulsion.

Subsequent Offense: Corporal Punishment, ISS, 1-180 days OSS, or expulsion.

2. Unwelcome physical contact of a sexual nature or is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

First Offense: ISS, 1-180 days OSS, or expulsion.

Subsequent Offense: 1-180 days OSS or expulsion.

Hazing (see Board policy JFCF)

Any activity which a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing may occur even when all students involved are willing participants.

First Offense: Corporal Punishment, ISS or 1-180 days OSS.

Subsequent Offense: 1-180 days OSS or expulsion.

Incendiary Devices or Fireworks

Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

First Offense: Confiscation. Warning, principal/student conference, detention, Corporal Punishment, or ISS.

Subsequent Offense: Confiscation. Principal/Student conference, detention, Corporal Punishment, ISS, or 1-10 days OSS.

Nuisance Items

Possession or use of toys, games, MP3 players and other electronic devices (other than mobile phones) which are not authorized for educational purposes.

First Offense: Confiscation. Warning, principal/student conference, detention, or ISS.

Subsequent Offense: Confiscation. Principal/Student conference, detention, ISS, or 1-10 days OSS.

Public Display of Affection

Physical contact which is inappropriate for the school setting including, but not limited to, kissing and groping.

First Offense: Principal/Student conference, detention, or ISS.

Subsequent Offense: Detention, ISS, or 1-10 days OSS.

Refusal to Work

Students, who refuse to take notes as instructed, participate in class, do homework in class, or turn in homework as instructed by the teacher.

First Offense: Personal Conference, Parent Contact, Detention or corporal punishment.

Subsequent Offense: Detention, corporal punishment, ISS, or OSS.

Technology Misconduct

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

First Offense: Restitution. Principal/Student conference, loss of user privileges, detention, Corporal Punishment, or ISS.

Subsequent Offense: Restitution. Loss of user privileges, Corporal Punishment, 1-180 days OSS, or expulsion.

2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other electronic communication devices during the regular school day, including instructional class time, class change time, breakfast or lunch.

First Offense: Confiscation, principal/student conference, detention, or ISS.

Subsequent Offense: Confiscation, principal/student conference, detention, ISS, 1-180 days OSS, or expulsion.

3. Violations of Board policy EHB and procedure EHB-AP other than those listed in (1) or (2) above.

First Offense: Restitution. Principal/Student conference, detention, or ISS.

Subsequent Offense: Restitution. Loss of user privileges, 1-180 days OSS, or expulsion.

4. Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense: Confiscation. Principal/Student conference, detention, Corporal Punishment, or ISS.

Subsequent Offense: Confiscation. Principal/student conference, detention, Corporal Punishment, ISS, or 1-10 days OSS.

Theft

Theft, attempted theft or knowing possession of stolen property.

First Offense: Return of or restitution for property. Principal/Student conference, detention, Corporal Punishment, ISS, or 1-180 days OSS.

Subsequent Offense: Return of or restitution for property. 1-180 days OSS.

Threats or Verbal Assault

Verbal, written, pictorial or symbolic language or gestures which creates a reasonable fear of physical injury or property damage.

First Offense: Principal/Student conference, detention, Corporal Punishment, ISS, 1-180 days OSS, or expulsion.

Subsequent Offense: Corporal Punishment, ISS, 1-180 days OSS, or expulsion.

Truancy or Tardiness

Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

First Offense: Principal/Student conference, detention, Corporal Punishment, or 1-3 days ISS.

Subsequent Offense: Detention, Corporal Punishment, 3-10 days ISS, or removal from extracurricular activities.

Unauthorized Entry

Entering or assisting any other person to enter a district facility, office, locker, or other area which is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

First Offense: Principal/Student conference, detention, ISS, or 1-180 days OSS.

Subsequent Offense: 1-180 days OSS or expulsion.

Vandalism

Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff or students.

First Offense: Restitution. Principal/Student conference, detention, ISS, 1-180 days OSS, or expulsion.

Subsequent Offense: Restitution. ISS, 1-180 days OSS, or expulsion.

Weapons

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

First Offense: ISS, 1-180 days OSS, or expulsion.

Subsequent Offense: 1-180 days OSS or expulsion.

2. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

First Offense: One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.

Subsequent Offense: Expulsion.

3. Possession or use of ammunition or a component of a weapon.

First Offense: ISS, 1-180 days OSS, or expulsion.

Subsequent Offense: 1-180 days OSS or expulsion.

Dress Code

We take pride in the appearance of our students. Your dress reflects the school, your conduct, and your home. All students are expected to dress and groom themselves neatly in clothes that are suitable for school activities. The Principal may request student improvement on dress or request a student to go home to change clothes before returning to school if it is felt that the clothes are inappropriate. All dress and appearance shall be based on the taste and manner in which the clothing is worn. In keeping with established practices of good hygiene, safety, moral and social values; and to provide for the minimum of description and the maximum of learning opportunity, the following is our dress code:

1. All students shall wear shoes.
2. Teachers of specific courses where safety or health is a factor may require students to adjust hair, clothing, or wear safety equipment during that class period.
3. Any clothing worn shall not have writing, drawings, or emblems that are obscene, derogatory, or detract from general school discipline or academic progress. Advertisements that promote alcohol, drugs, or tobacco consumption are deemed inappropriate for school wear.
4. Halters, backless clothing, low neckline, short midriffs, or "muscle-shirts" shall not be permitted on campus.
5. Shorts and skirts, if worn, should be loose fitting and of appropriate length.
6. Clothing styles, unusual grooming or jewelry, which create disorder either in the classroom or while attending school-sponsored activities, shall not be acceptable. No sunglasses!
7. Hair should be kept neat and clean.
8. **Baseball caps may not be worn by students (boys or girls) inside the buildings.** It is up to the classroom teacher's discretion if they want to allow hats or caps in their room. This privilege may be taken away at any time.

Fines

Students are not eligible to be a member of a school club or sports team if they have an outstanding fine. A fine is classified as any money owed to the school, a school club/organization, or sports team. Fines will be reviewed each quarter. Students and parents will be notified about any outstanding fines each quarter. Graduating seniors may not walk or participate in the school's graduation ceremony if they have any outstanding fines prior to the senior's last day of school.

Food and Beverages

Food and beverages are permitted in the following areas: cafeteria, lobby and hallways. Snacks may also be taken outside to eat at recess. Students are expected to follow the food and beverage rules in the classrooms set by their classroom teacher. Please be aware that this is a privilege and leaving trash or creating a disruption may lead to the loss of having the privilege to have food and drinks outside the cafeteria.

Leaving School

If it is necessary for a student to leave school, he/she must have a written or at least verbal permission of the parent/guardian. Do not leave class or school without properly checking out through the principal's office. You are not authorized to excuse yourself from school. All students should have an emergency telephone number on file in the office in case of sickness or injury.

Library Services

The library is not to be used, unless the librarian or teacher is present. Observe the rules of the library at all times. Checking out library books is a privilege, and please take care of borrowed books.

Lockers and Student Property

Each student grades 3rd through 5th shall be assigned a locker for his or her use during the school year. The student occupying a locker is responsible for the care of that locker and should not deface the property in any way. Locker checks may be necessary if neatness is not observed. Personal locks may be used. Do not switch lockers unless it is approved through the principal's office.

In accordance with the Delta RV Board policy 2150, school lockers and desks are the property of the Delta RV Board of Education. Lockers, desks, student property (including vehicles parked on school property) and student's person may be searched based on reasonable suspicion of a violation of the district rules, policy or state law.

Progress Reports

Progress reports including class averages will be sent after the first four weeks of each quarter to all students. These reports are designed to be informative to you and your parents as to your progress or lack of progress in courses taken. We encourage parent-teacher conferences if you are experiencing academic difficulty in your classes.

Fun Friday

Once a quarter, time will be devoted to community service and other educational opportunities for students outside of the regular classroom. All students may attend Fun Friday.

Compulsory and Part-Time Attendance

The Delta R-V School District exists to improve lives through education. The district seeks to enroll and educate all resident children in the community, as required by law.

Compulsory Attendance

The law requires all children between 7 and 17 years of age, or 16 years of age if fewer than 16 credits toward graduation have been earned, to regularly attend a public, private, parochial, parish, home school or a combination of such schools for the duration of the entire school term. Parents, guardians or other persons having legal custody of a student may obtain a court order requiring students to attend school until the student receives a Elementary School diploma or its equivalent, or reaches the age of 18. In addition, the Delta R-V School District provides educational programming for all students between the ages of five (5) and seven (7) and beginning at the age of three (3) for students qualified for special education services. The district may also provide preschool and adult education programs.

Once enrolled in the district, the district expects the student to attend regularly and for the student's parents/guardians or other adults having charge, control or custody of the student to communicate regularly and honestly with the district regarding the student's absences. Because the Delta R-V School District Board and district staff strongly believe regular attendance is important in gaining the most from the educational experience and because state law requires district

staff to report all instances of abuse and neglect, including educational neglect, the district will make every effort to ensure students are attending school as required by law. These efforts include, but are not limited to: accurately recording attendance, creating procedures for regular communication with parents regarding attendance, investigating truancy, and reporting suspected incidences of educational neglect to the Children's Division (CD) of the Department of Social Services.

Part-Time Attendance

Although the district believes all students will benefit from attending the Delta R-V School District full-time, state law allows students to attend public school part-time, as long as their total educational experience meets the requirements of the state compulsory education law and the student is not already enrolled full-time in another public school. The superintendent or designee will create procedures on enrollment of part-time students to ensure such enrollments do not jeopardize the discipline, health and academic standards of the district. The Board also directs the superintendent to annually analyze the number of students attending school part-time and to create vocational, dual-credit, advanced placement or other programs and incentives to encourage these students to attend school full-time. Eligible students may also participate in the School Flex Program per district policy.

Students Withdrawing from or Dropping Out of School

Once enrolled, the student will be considered a district student until the district is directed to withdraw the student or until multiple unsuccessful attempts have been made to contact the parents/guardians or student to confirm continued enrollment after several absences. The district will encourage all families and students to consult with district staff prior to withdrawing a student.

Any student age 16 years or older who drops out of school for any reason other than to attend another school, college or university, or to enlist in the armed services, shall be reported to the state literacy hotline office.

Development of Rules and Procedures

The superintendent, with the assistance of building-level administrators and other administrative and professional staff, shall establish rules and procedures for student attendance within the district. The primary purpose of the district's attendance rules and procedures shall be to change behavior, not to punish students. Such rules and procedures shall be published on the district's website and in appropriate handbooks and shall be subject to review by the Board of Education. The administration will develop rules and procedures which minimally include:

1. Clear and reasonable attendance standards with consistently enforced consequences for violating those standards.
2. Early intervention strategies for students in primary and elementary grades.
3. Targeted intervention strategies.
4. Strategies to increase engagement with students and families.

In developing these rules and procedures, the administration will collect data to determine why students are absent. Data collected will include, but not be limited to:

1. Reasons for student absences.
2. Family attitudes toward school attendance.
3. The extent to which frequently absent students feel engaged with the school.

4. The extent to which family members of students who are frequently absent feel engaged in student learning.
5. Academic needs of frequently absent students.
6. Nonacademic service needs of frequently absent students.

In response to the data collected, the superintendent or designee will implement one (1) or more of the following strategies:

1. Academic support programs for students and families.
2. Use of alternative educational methods, such as distance learning and homebound instruction.
3. Use of available, appropriate community resources.
4. Staff-Student advisory or mentoring programs designed to increase student engagement with the school.
5. Procedures for student and family contact when students are absent.

Procedures and rules must include a due process component including notice before consequences are imposed allowing students and their parents/guardians the opportunity to appeal any imposed consequence to the superintendent.

The district will maintain a comprehensive system of attendance records for each student. Each teacher is responsible for the accurate reporting of daily attendance in the classroom. The building principal is responsible for supplying information to parents/guardians about student absences and for submitting attendance information to the superintendent's office.

The district will contact the Children's Division (CD) of the Department of Social Services or the local prosecutor in cases where the district has a reasonable suspicion a student's lack of attendance constitutes educational neglect on the part of the parents/guardians or parents/guardians are in violation of the compulsory attendance law. No such action will be taken unless other strategies and interventions have been implemented and proven ineffective.

If a student in foster care is absent from school due to a decision by a court or child-placing agency to change the student's placement or due to a verified court appearance or related court-ordered activity, the grades and credit of the student will be calculated as of the date the student left school, and no lowering of the student's grades shall occur as a result of the absence under these circumstances.

Student Absences and Excuses

The Board recognizes the importance of regular student attendance to a successful learning experience. Research supports the fact attendance is crucial to improving student achievement. At least one (1) study identified attendance as the single greatest indicator of student achievement. The Board further recognizes:

1. Frequent absences of students from regular classroom learning experiences disrupt the continuity of the instructional process.
2. The benefits of classroom instruction, once lost, cannot be entirely regained.
3. The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences and study in order to meet the district's student achievement goals.
4. Holding students and their parents/guardians responsible for attendance is part of the district's larger mission to train students to be productive citizens and employees.
5. State law reflects the importance of regular attendance by establishing compulsory school attendance and charging this Board to enforce the law.
6. State law authorizes school boards to make all needful rules for organization and government in the district.

Therefore, regular and punctual patterns of attendance will be expected of each student enrolled in the Delta R-V School District.

Helpful Attendance Web Sites

- International Association for Truancy and Dropout Prevention: www.iatdp.org
- National Center for School Engagement: www.truancyprevention.org
- National Truancy Prevention Association: www.truancypreventionassociation.com
- National Dropout Prevention Centers: www.dropoutprevention.org
- Office of Juvenile Justice and Delinquency Prevention: <http://ojjdp.ncjrs.org>
- Partnering to Prevent Truancy: <http://conference.aspensys.com/truancy/resources.html>

Attendance-Tardiness

Students should be at school on time. *Those late for class must report to the office, and their parent must sign them in.* Student tardiness to class will be handled by the teacher until it is excessive in length (third unexcused tardy per quarter), in which case the principal is to be notified. Students are not to leave classes unless dismissed by the teacher.

Attendance-Truancy

There are two forms of truancy:

Off Campus Truancy: Absent from school without parental consent and/or leaving school without permission from the principal

On Campus Truancy: Failing to report to class for an unreasonable amount of time. A teacher's note does not always exempt a student from receiving on-campus truancy.

Note: A doctor's note or a family emergency may void most off-campus violations once parents contact principal with an adequate explanation.

Attendance-Withdrawal from School

A written note or telephone call by the parents or guardians, stating the necessary reasons, should be submitted when a student wishes to withdraw from school.

Attendance-Transfer

Any student who intends to transfer from Delta School should inform the principal's office of his/her intentions and, if possible give the address of the new school he/she will attend.

Transfer Procedures

Check in all books (including library books) and settle all obligations as indicated on withdrawal sheet.

Transcripts of permanent record will not be sent to another school unless obligations are cleared. A student who does not check out is still liable for all debts.

Attendance-Migrants

Students of migrant families must be enrolled in school in order to receive credit. Previous credit will be given if records (grades) are transferred.

Types of Absences

Excused (Two Categories):

1. **Third Party Documentation:** A third party note from a doctor or dentist, college registration papers, funeral notices, etc. Documentation must be provided within two school days of the student's absence; after that the note will not be accepted and will not count.
2. **Parent/Sick Notes:** Students will be considered excused for parent verified absences for up to three days per semester. Once three days of parent verified absences are exhausted, all absences thereafter will be considered unexcused and repercussions will be assessed as such.

****In the case that the school nurse sends a student home, those periods for the remainder of that day will be considered excused. ****

Unexcused Absence: An absence is unexcused when no documentation provided (or more than three parent notes per semester). This could also be considered truancy.

- Administration reserves the right to determine whether an absence is excused or unexcused in special circumstances.
- Students are responsible for gathering any and all make-up assignments and must complete the work within the same number of days they were absent. If the student is absent on a test day but was aware of the test prior to the absence, they will be required to take the test the day they return. Additionally, any previously assigned classwork or projects due on the day(s) of absence will be due upon their return to school. Prolonged absences and special absence scenarios will be evaluated and assessed appropriately by building administration.

Excessive Absences

Students may accumulate up to 35 hours of unexcused absences each semester without penalty. Consequences are as follows for Violation of Attendance Policy.

1. Letter to the parent
2. Parent meeting

3. Juvenile authorities notified
4. Possible retention

Suspension

A student who is suspended from school for a disciplinary problem for any number of days will have the same number of days charged as an “unexcused absence” against their total days. All classroom assignments/exams missed during suspension will be recorded as 0%. Extra assignments may be administered to earn academic credit. *If a student refuses to take ISS, they will be given OSS. Upon their return from OSS they still will serve the original punishment of ISS.*

Social Activity/Athletic Contests

Students who are absent from school on the day of a social activity, athletic contest, or any school sponsored activity will not be permitted to attend those activities without permission from the principal. An absence on Friday could preclude students from taking part in a weekend school sponsored activity. For some unusual circumstances, parents may be allowed to make arrangements for participation with approval from the principal.

Students must be present the day of an activity or contest 4 out of 7 hours or they will be ineligible to participate unless it has been approved with the principal. Students must also be present 4 out of 7 hours the day after a game or they will be ineligible to participate in the next activity/contest unless it has been approved with the principal.

Extra-curricular activities, include, but are not limited to the following:

- Field trips
- Dances
- Sports attendance
- Sports participation

Student Arrival/Dismissal

The building opens at 7:30 for car riders. They may be dropped off at the back of the building in the gym. Bus riders, walkers and bike riders also enter through the back doors beginning at 7:30. Students are considered tardy after 8:00am. Parents are required to sign their child in if they arrive after the start of school.

Car riders will be dismissed at 2:55 to be picked up in the back of the building at the cafeteria. Bus riders will dismiss at the front from 3-3:05. Walkers and bike riders will be dismissed at 3:06.

Homeless

The Board of Education is committed to providing equal access for all eligible homeless students to a free, appropriate education in the same manner as is provided to other District students (Policy & Regulation 2260). In carrying out this commitment, the District will identify and assess the needs of the District's homeless students; provide for the placement of its homeless students in the school of best interest; provide access to the District's programs; and appoint a homeless liaison. The following questions on the student emergency form are used to help identify students who may meet the requirements to be classified as homeless.

1. Are you sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason? Explain if it is a similar reason. ___yes ___no Explain _____
2. Are you currently residing at a motel, hotel, trailer parks, or camping grounds due to the lack of alternative adequate accommodations? ___yes ___no
3. Are you currently residing in an emergency or transitional shelter? ___yes ___no
4. Has the student been abandoned in a hospital? ___yes ___no
5. Is your primary nighttime residence a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings? ___ yes ___ no
6. Are you currently living in a car, park, public space, abandoned building, substandard housing, bus or train station or similar setting? ___yes ___ no

If you believe, you may meet the requirements to be classified as homeless, please contact the school's homeless coordinator, Heather Elfrink.

Visitors

All visitors need to use the Elementary School main entrance and must check in at the Elementary School office prior to contacting any student, teacher or staff member. Visitors may be required to show proper identification prior to being able to contact the student, teacher or staff member they are requesting.

Bus Routes

Frank Brown's Route Bus Number 6

Departs Transportation Center at 6:45 a.m. Travels along Highway 25 to County Road 261. Travels along County Road 261 to Scherer turn-around. Travels back along County Road 261 to 262 back to Highway 25. Travels East to 266/267 and picks up Copelands. Travels back along County Road 268 to Highway P. Travels along Highway P to Main Randles Street to the Mentz Street turn-around. Travels back along Main Randles to Highway P. Travels along Highway P to the Phelps turn-around. Travels back along Highway P to County Road 265. Travels along County Road 265 to County Road 264. Travels along County Road 264 to Highway EE. Travels along Highway EE to Highway 25. Travels along Highway 25 to DnG turnaround then travel east on 25 and makes left on main street. Travels along McKinley Street to the Delta High School.

John Weber's Route Bus Number 2

Departs Transportation Center at 6:50 am Travels along Hwy N to Bell Street then to Hwy 25. Travels along Hwy 25 to County Road 249. Travel along CR249 to CR250. Travels along CR250 to Hwy 77. Travels along Hwy 77 to CR220 then to CR219 back to AB. Travels along Hwy 25 to CR 216. Travels along CR 216 to Hwy 74. Travels along Hwy 74 to Hwy A. Make a Right on CR 234 do the Dutch loop back to A. Travels along Hwy A to CR 241. Travels along CR 241 to Cr 238. Travels along CR 238 to Hwy N and along N to the Delta Schools.

Linda Hornbuckle's Route Bus Number 1

Departs Transportation Center at 6:45 a.m. Travels along Highway N to County Road 253. Travels along County Road 253 to Highway A. Travels along Highway A to County Road 389. Travels along County Road 389 to County Road 379. Travels West along County Road 379 to Highway U. Travels North along Highway U to the Lake Girardeau Assembly of God Church turn-around. Travels along Highway U to Highway A then makes a left on A into Whitewater. Travels to the Bartels turn-around then goes back into Whitewater and makes a Left onto Church street. Follows Church street to Broadway street to E Main street to W Main street to Henderson street to Walnut street back to Highway A. Travels along Highway A to CR253. Travels along Cr 253 to Highway N to the Amen Center. Proceeds along Highway N to the school.

Craig Hutson AM & Scott Crabtree PM Route Bus Number 4

Departs Transportation Center at 6:45 a.m. Travels along Highway N to CR254 to CR256 to Jones turn-around then back to CR254 and loops around CR253 and back to Highway N. Travels Highway N to Highway U. Travels U to CR394. Travels CR394 and makes a right on CR438. Travels CR438 to CR442 and makes Right and another Right on CR448. Then travels to CR391 and makes a Right. Turns right onto Highway U. Travels U to CR255. Makes a left onto CR255. Travels CR255 to A. Travels A to CR 253. Travels CR253 to Highway N. Proceeds on Highway N to the school.

Snow Routes

In the case of a delayed start, buses will run two hours later and school will officially start at 10:00 a.m. However, staff will be at school at 7:30 a.m. in the event you need to drop your child off before you go to work.

When school is in session but weather conditions make some roads dangerous for school buses to travel, it may become necessary to activate **snow routes**. These routes may also be used on a modified school day due to weather conditions. The following roads (or specified areas on these roads) will **not** be traveled by school buses when snow routes are in effect:

Dutchtown, Allenville & Delta (No Change) – Mr. Weber

Crump & Whitewater (Modified) – Linda Hornbuckle & Craig Hutson/Scott Crabtree

Students on county road 255 will be picked up at the block hole by Crabtree/Hutson. Students living on county road 379 and 389 will be picked up at the old store in Crump by Lina Hornbuckle.

The Bartels kids, Megan Miller, and Austin Keys will need to meet at the FS on Highway A in Whitewater (the old Co-op store in Whitewater). Linda will pick them up on bus 1.

All other students in Whitewater need to meet at the First Baptist Church on the corner of Henderson and West Main (this is the church by the park). Linda will also stop in and pick all of these students up on bus 1 after she has stopped at the FS store.

Block Hole & Nut Junction (Modified) – Craig Hutson and Scott Crabtree

Students in Bollinger county roads 440, 442, and Cape county road 394 will be picked up at the block hole. Goldsberry and Kranawetter will meet at the block hole. County road 256 will be picked up at the Amen Center by Crabtree/Hutson.

Arbor Hill & Randall's (Modified) – Frank Brown

Students on county road 254 will be picked up at the Amen Center. The Scherer kids would need to be brought to the bottom of the hill by intersection 261/262.

*If our buses are traveling snow routes or school is delayed, announcements will be made through the following media site: KFVS-12. Notifications will also be sent through *Remind 101*, and will be posted on the Delta R-V School District Facebook page.

School Calendar 2021-22

Delta R-V School District
 324 N Liberty St, Delta MO 63744
 Phone: 573794.2500 / Fax: 573794.2504
www.deltarschools.com

David Heeb, Superintendent
 Scott Crabtree, Principal
 Polly Koch, Assistant Principal

2021 - 2022 ACADEMIC CALENDAR

EARLY DISMISSALS WILL BE AT 12:30 UNLESS OTHERWISE POSTED													
Board Approved: February 17th													
2021							2022						
AUGUST							JANUARY						
<i>(7 student attendance days)</i>							<i>(17 student attendance days)</i>						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	2	3	4	5	6	7	8
8	9	10	11	12	13	14	9	10	11	12	13	14	15
15	16	17	18	19	20	21	16	17	18	19	20	21	22
22	23	24	25	26	27	28	23	24	25	26	27	28	29
29	30	31					30	31					
SEPTEMBER							FEBRUARY						
<i>(21 student attendance days)</i>							<i>(18 student attendance days)</i>						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
									1	2	3	4	5
			1	2	3	4	6	7	8	9	10	11	12
5	6	7	8	9	10	11	13	14	15	16	17	18	19
12	13	14	15	16	17	18	20	21	22	23	24	25	26
19	20	21	22	23	24	25	27	28					
26	27	28	29	30									
OCTOBER							MARCH						
<i>(20 student attendance days)</i>							<i>(21 student attendance days)</i>						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
									1	2	3	4	5
					1	2	6	7	8	9	10	11	12
3	4	5	6	7	8	9	13	14	15	16	17	18	19
10	11	12	13	14	15	16	20	21	22	23	24	25	26
17	18	19	20	21	22	23	27	28	29	30	31		
24	25	26	27	28	29	30							
31													
NOVEMBER							APRIL						
<i>(19 student attendance days)</i>							<i>(18 student attendance days)</i>						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6		1	2					
7	8	9	10	11	12	13	3	4	5	6	7	8	9
14	15	16	17	18	19	20	10	11	12	13	14	15	16
21	22	23	24	25	26	27	17	18	19	20	21	22	23
28	29	30					24	25	26	27	28	29	30
DECEMBER							MAY						
<i>(13 student attendance days)</i>							<i>(9 student attendance days)</i>						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4	1	2	3	4	5	6	7
5	6	7	8	9	10	11	8	9	10	11	12	13	14
12	13	14	15	16	17	18	15	16	17	18	19	20	21
19	20	21	22	23	24	25	22	23	24	25	26	27	28
26	27	28	29	30	31		29	30	31				

Student Contact Days

- First Quarter - 39 Days
- Second Quarter - 41 Days
- Third Quarter - 39 Days
- Fourth Quarter - 44 Days
- Total Student Contact Days - 163 Days
- Total Student Contact Hours - 1052.00 Hours
- Teacher Training Days - 14 Days
- Total Teacher Workdays - 177 Days

Public Notice

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Delta R-V School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Delta R-V School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Delta R-V School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Delta R-V School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at Delta R-V Elementary during regular school hours.

This notice will be provided in native languages as appropriate.

Delta R-5 School District Notification of Rights Under FERPA

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Delta R-V School receives a request for access.

Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal a written request that identifies the records they wish to inspect.

The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the Delta R-V School to amend their child's or their education record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Delta R-V School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf, if applicable requirements are met. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction, if applicable requirements are met. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena if applicable requirements are met. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as “directory information” if applicable requirements under § 99.37 are met. (§ 99.31(a)(11))
- To an agency caseworker or other representative of a State or local child welfare agency or tribal organization who is authorized to access a student’s case plan when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student in foster care placement. (20 U.S.C. § 1232g(b)(1)(L))
- To the Secretary of Agriculture or authorized representatives of the Food and Nutrition Service for purposes of conducting program monitoring, evaluations, and performance measurements of programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, under certain conditions. (20 U.S.C. § 1232g(b)(1)(K))

**Family Educational Rights and Privacy Act (FERPA)
Notice for Directory Information**

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Delta R-V School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, the district may disclose appropriately designated “directory information” without written consent, unless you have advised the district to the contrary in accordance with Delta R-V School District procedures. The primary purpose of directory information is to allow the district to include information from your child’s education records in certain school publications. Examples include:

- A playbill, showing your student’s role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent

If you do not want Delta R-V School District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify the district in writing within 10 days after the annual public notice is provided. Delta R-V School District has designated the following information as directory information:

- **Student's name**
- **Address**
- **Telephone listing**
- **Electronic mail address**
- **Photograph**
- **Date and place of birth**
- **Major field of study**
- **Dates of attendance**
- **Grade level**
- **Participation in officially recognized activities and sports**
- **Weight and height of members of athletic teams**
- **Degrees, honors, and awards received**
- **The most recent educational agency or institution attended**
- **Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user**
- **A student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.**

504/TITLE II PUBLIC NOTICE

The Delta R-V School District, as a recipient of federal financial assistance from the United States Department of Education and operates a public elementary or secondary education program and/or activity, is required to undertake to identify and locate every qualified person residing in the District who is not receiving a public education; and take appropriate steps to notify disabled persons and their parents or guardians of the District's duty.

The Delta R-V School District assures that it will provide a free appropriate public education (FAPE) to each qualified disabled person in the District's jurisdiction regardless of the nature or severity of the person's disability. For purposes of Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act, the provision of an appropriate education is the provision of regular or special and related aids and services that (i) are designed to meet individual educational needs of disabled persons as adequately as the needs of nondisabled persons are met and (ii) are based on adherence to procedures that satisfy the requirements of the 504 federal regulations.

The Delta R-V School District has developed a 504/Title II Procedures Manual for the implementation of federal regulations for Section 504 of the Rehabilitation Act, Subpart D. This Procedures Manual may be reviewed by contacting Polly Koch, 504 Coordinator, at 573-794-2440 when school is in session.

This notice will be provided in native languages as appropriate.

Bullying Policy 2655

Bullying is the intentional action by an individual or group of individuals to inflict intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or *substantially disrupts the orderly operation of the school*.

Students are encouraged to report any incident of bullying which they have witnessed or incurred, by contacting their building principal. **District employees are required to report any instance of bullying of which the employee has witnessed within two (2) school days of the occurrence.** Employees shall report the occurrence to the building principal, who is the person the District designates to receive reports of incidents of bullying. **A principal who receives a report of an incident of bullying shall initiate an investigation into the allegations within two (2) school days of receipt of the report.**

The principal may assign other employees to assist in the investigation, or request that the superintendent assign an outside investigator. **The investigation shall be completed within ten school days from the date of the written report of bullying unless good cause exists to extend the investigation.** No employee or student who reports an act of bullying shall be subject to reprisal or retaliation for making such a report. Any person who engages in reprisal or retaliation against an employee or student who reports an act of bullying shall be subject to disciplinary action.

Students who are found to have violated this policy will be subject to consequences depending on factors such as: age of student(s), degree of harm, severity of behavior, number of incidences, etc. Possible consequences to a student for a violation of this policy include: loss of privileges, classroom detention, conference with teacher, parents contacted, conference with principal, in-school suspension, out-of-school suspension, expulsion and law enforcement contacted.

The District shall give annual notice of the policy to students, parents or guardians, and staff. This policy shall be included in all **student handbooks**. This policy shall also be posted on the **District's web page** (as a Board policy) and a copy shall be placed in the District Administrative Office.

The District shall provide information and appropriate training to District staff who have significant contact with students regarding the policy. All staff with significant student contact shall be trained on the requirements of this policy on an annual basis.

Student Suicide Awareness

This policy and the accompanying regulation reflects the District's commitment to maintaining a safe environment to protect the health, safety and welfare of students. The corresponding regulation for this policy outlines key protocol and procedures for this District in educating employees and students on the actions and resources necessary to prevent suicide and to promote student well-being. This policy is being adopted pursuant to Section 170.048, RSMo. This policy and corresponding regulation will go into effect no later than July 1, 2018.

The district will address suicide awareness and prevention through the following policy components¹:

1. Crisis response team
2. Crisis response procedures
3. Procedures for parent involvement
4. Community resources available to students, parents, patrons and employees
5. Responding to suicidal behavior or death by suicide in the school community
6. Suicide prevention and response protocol education for staff
7. Suicide prevention education for students
8. Publication of policy

1. Crisis Response Team

The district will include suicide awareness and prevention in already established district or building crisis response teams or will establish such team(s) if not already in existence. Crisis response team members will include administrators, counselors and the school nurse, and may also include school social workers, school resource officers, teachers and/or community resources as appropriate. The crisis response team will be responsible for implementation of crisis response procedures.

The district will adopt an evidence based/informed tool for assessing suicide risk. The crisis response team, the building administrator, or his/her designee will receive training and coaching in using this tool to collect and document student suicidal behaviors and safety planning strategies.

2. Crisis Response Procedures

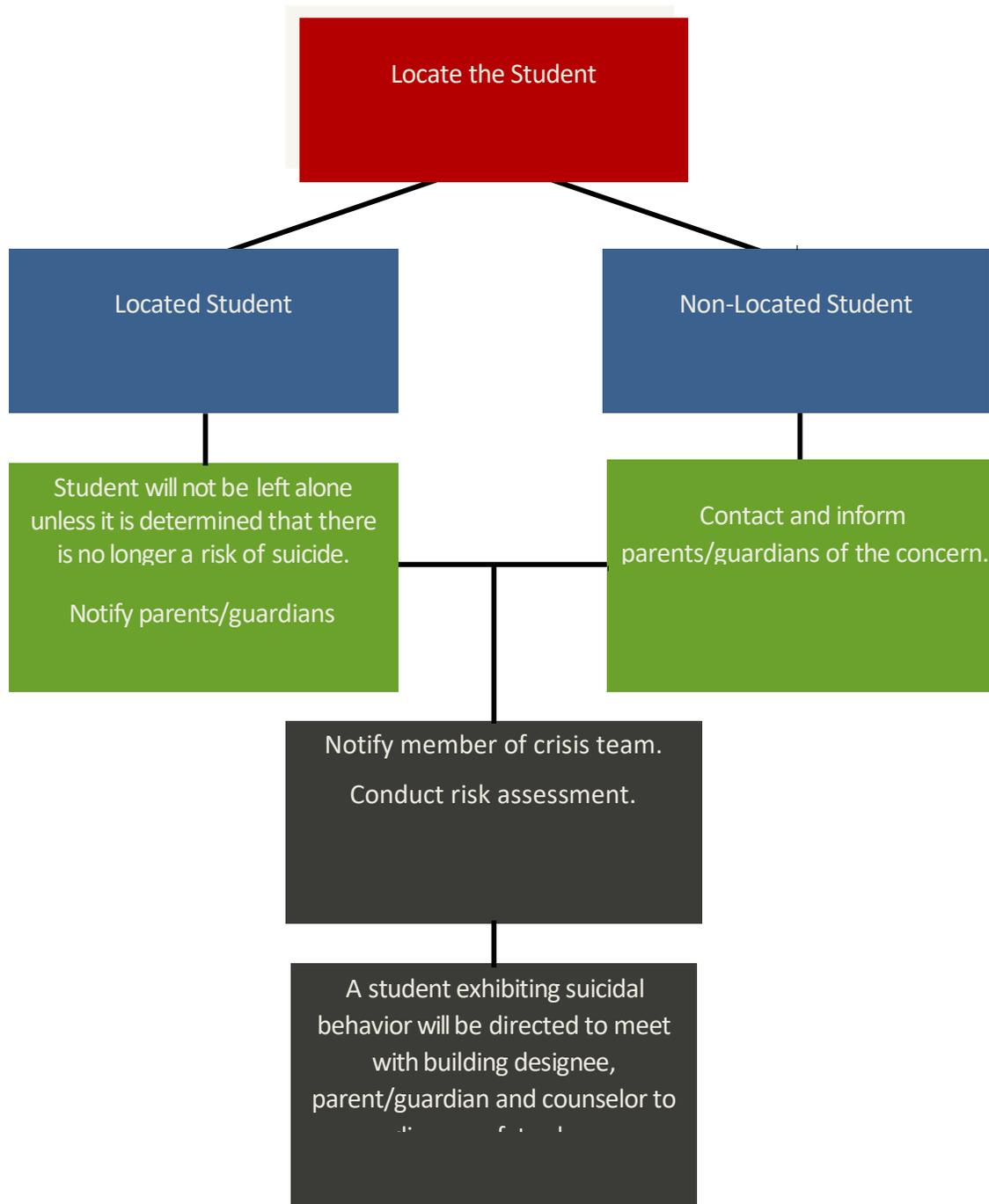
Student suicidal behaviors are not confidential and may be revealed to the student's parents, guardians, school personnel or other appropriate authority when the health, welfare or safety of the student is at risk.

Any school employee who has a reasonable belief that a student may be at risk for suicide or witnesses any attempt towards self-injury will notify a member of the crisis response team, the building

¹ Department of Elementary and Secondary Education Youth Suicide Awareness and Prevention Model Policy

administrator or his/her designee.

If a student suicide behavior is made known to any school employee and a member of the crisis response team, the building administrator or his/her designee is not available, the employee will notify the student's parent/guardian, the National Suicide Prevention Lifeline (800-273-8255) or local law enforcement in an emergency situation. As soon as practical, the employee will notify the building designee or principal. The following steps will be employed in response to any risk of student suicide:



3. Procedures for Parent Involvement

A member of the crisis response team, the building administrator or his/her designee shall reach out to the parents/guardians of a student identified as being at risk of suicide to consult with them about the risk assessment of their student, to make them aware of community resources, and to discuss how to best support the student's mental well-being and safety.

If the parent refuses to cooperate or if there is any doubt regarding the student's safety, local mental service providers and/or law enforcement may need to be engaged, and a report may need to be made to the Child Abuse and Neglect Hotline.

Contact with a parent concerning risk of suicide will be documented in writing.

4. School and Community Resources

A student exhibiting suicidal behavior will be directed to meet with the building designee, their parent/guardian and counselor to discuss support and safety systems, available resources, coping skills and a safety plan as necessary.

The district will, in collaboration with local organizations and the Missouri Department of Mental Health, identify local, state and national resources and organizations that can provide information or support to students and families. A basic list of resources can be found on the Department of Mental Health website and the district will strive to develop its own list of local resources to be made readily available.

<http://dmh.mo.gov/mentalillness/suicide/prevention.html>

5. Responding to Suicidal Behavior or Death by Suicide in the School Community

When the school community is impacted by suicidal behavior or a death by suicide, the district will confer with their crisis response teams and, when appropriate, confer with local community resources and professionals to identify and make available supports that may help the school community understand and process the behavior and/or death.

The crisis response team, the building administrator or his/her designee will determine appropriate procedures for informing the school community of a death by suicide and the supports that will be offered. Staff and students who need immediate attention following a death by suicide will be provided support and resources as determined necessary.

6. Suicide Prevention and Response Protocol Education for Staff

All district employees will receive information annually regarding this policy and the district's protocol for suicide awareness, prevention and response. The importance of suicide prevention, recognition of suicide protective and risk factors, strategies to strengthen school connectedness and building specific response procedures will be highlighted.

Such information shall include the following:

1. Current trends in youth mental health, wellbeing and suicide prevention and awareness

2. Strategies to encourage students to seek help for themselves and other students
3. Warning signs that indicate a student may be at risk of suicide
4. The impact of mental health issues and substance abuse
5. Communication to students regarding concerns about safety and that asking for help can save a life
6. Understanding limitations and boundaries for giving help and techniques to practice self-care
7. Identification of key school personnel who are comfortable, confident and competent to help students at risk of escalated distress and suicide

All district staff will participate in professional development regarding suicide awareness and prevention.

7. Suicide Prevention Education for Students

Starting no later than fifth grade, students will receive age appropriate information and instruction on suicide awareness and prevention. Information and instruction may be offered in health education, by the counseling staff or in other curricula as may be appropriate.

Student education will include the following:

1. Information about mental health, well-being and suicide prevention and awareness
2. Promotion of a climate that encourages peer referral and which emphasizes school connectedness
3. Recognition of the signs that they or peers are at risk for suicide
4. Identification of issues that may lead to suicide including depression, anxiety, anger, and drug/alcohol dependency
5. Directive to not make promises of confidence when they are concerned about peer suicide
6. Identification of a trusted adult on campus with whom students can discuss concerns about suicide

8. Publication of Policy

The district will notify employees, students and parents of this policy by posting the policy and related procedures and documents on the district's website and discussing this policy during employee training as detailed herein.

The unlawful possession, use or distribution of illicit drugs and alcohol on school premises or as a part of school activities is strictly prohibited. Similarly, CBD and similar products are prohibited on school premises and at school activities. Analysis of the strength and presence of unacceptable levels of psychotropic content are at best unreliable. Use of such products may jeopardize the safety of staff and students who are under staff supervision.

Employees under the influence of alcohol, drugs, or controlled substances while on duty are a serious risk to themselves, to students and to other employees. Employees who display physical manifestations of drug or alcohol use while on duty, may be subject to drug testing. Any employee who violates this policy will be subject to disciplinary action up to and including termination and referral for prosecution. Employees may also be required to satisfactorily participate in rehabilitation programs.

As a condition of employment, all employees must abide by the terms of this policy. Employees who are convicted of a drug offense which occurred on school premises or while on duty must notify the Superintendent of their conviction. Notification must be made by the employee to the Superintendent within five (5) days of the conviction. Within ten (10) days, the Superintendent will provide notice of such violation to the Impact Aid Program, United States Department of Education, or other appropriate government agency.

The District will institute a drug-free awareness program to inform employees of:

1. The dangers of drug and alcohol abuse in the workplace.
2. This policy of maintaining a drug-free workplace.
3. Available counseling and rehabilitation.
4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

On the basis of medical certification, employees with the illness of chemical dependency shall qualify for the employee benefits and group insurance coverages that are provided for under group health and medical insurance policies. The confidential nature of the medical records of employees with chemical dependency shall be preserved in the same manner as for all other medical records.

Upon the request of the Department of Elementary and Secondary Education or an agency of the United States, the District shall certify that it has adopted and implemented the drug prevention program described in this policy, in the form required by such agency. The District shall conduct a biennial review of this policy to determine its effectiveness, implement necessary changes, and to ensure that the disciplinary sanctions are consistently enforced.

It shall be a violation of this policy for any employee to possess, use, manufacture, distribute, or be under the influence of medical marijuana in any manner inconsistent with Missouri state law and applicable regulations. Additionally, employees may not be under the influence of marijuana while they are (i) acting in the scope of their employment, whether on District property or off, or (ii) present at any school- or District-sponsored or sanctioned event such as athletic events or conferences. Employees may seek reasonable accommodations related to medical marijuana under the District's policies and procedures addressing the Americans with Disabilities Act.

Transportation Employees

District employees who are subject to the Transportation Employee Testing Act may not use medical marijuana on work days and may not use marijuana while on District transportation. Transportation

employees who test positive for any controlled substance including marijuana are subject to dismissal. Transportation employees who cannot, for medical reasons, comply with this policy may request a transfer to a non-safety sensitive position.

The information in this policy will be distributed to all present and future employees.

Opioid Antagonists

The District will maintain NARCAN or other opioid antagonists to be admitted in emergency situations by a trained school nurse. (See Policy 2874 - Administering Opioid Antagonists).

Trauma-Informed Schools

<http://mimhtraining.com/introduction-to-trauma/>

INSTRUCTIONAL SERVICES

Policy 6190
(Regulation 6190)

Virtual Education

The District will participate in the Missouri Course Access and Virtual School Program (“Program”). The Program offers District students the opportunity to enroll in virtual school courses in a variety of grade level and content areas from Kindergarten through grade 12. The District may elect to offer specific courses as part of the program. Any on-line courses or virtual programs offered by the District prior to August 18, 2018 will be automatically approved for program participation, where the District course meets program requirements. You can find more information on the Delta RV website by typing in the URL below. <http://www.deltar5schools.com/MissouriCourseAccess.pdf>.

School Closure

The education and futures of our students are very important to us. We do not want our students to fall behind in the event of possible school closures due to weather, illness, etc. Therefore, in the event of school closure, students will be held accountable for work assigned.

ESSA Act of 2015

Dear Parent or Guardian:

Our district is required to inform you of information that you, according to the Every Student Succeeds Act of 2015 (Public Law 114-95), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether your student’s teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether your student’s teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- Whether your student’s teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

- Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title I.A.
- Timely notice that your student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

ESSA Act of 2015 – Complaint Procedures

Missouri Department of Elementary and Secondary Education Missouri Department of Elementary and Secondary Education Complaint Procedures for ESSA Programs Table of Contents

General Information

1. What is a complaint under ESSA?
2. Who may file a complaint?
3. How can a complaint be filed?

Complaints filed with LEA

4. How will a complaint filed with the LEA be investigated?
5. What happens if a complaint is not resolved at the local level (LEA)?

Complaints filed with the Department

6. How can a complaint be filed with the Department?
7. How will a complaint filed with the Department be investigated?
8. How are complaints related to equitable services to nonpublic school children handled differently?

Appeals

9. How will appeals to the Department be investigated?
10. What happens if the complaint is not resolved at the state level (the Department)?

Every Student Succeeds Act of 2015 (ESSA) COMPLAINT PROCEDURES

¹ Programs include Title I, A, B, C, D, Title II, Title III, Title IV, A, Title V Revised 4/17

² In compliance with ESSA Title VIII- Part C. Sec. 8304(a)(3)(C)

Local education agencies are required to disseminate, free of charge, this information regarding ESSA complaint procedures to parents of students and appropriate private school officials or representatives.

This guide explains how to file a complaint about any of the programs¹ that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA)².

- **What is a complaint?**

For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under ESSA.

- **Who may file a complaint?**

Any individual or organization may file a complaint.

- **How can a complaint be filed?**

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

6. How can a complaint be filed with the Department?

A complaint filed with the Department must be a written, signed statement that includes:

1. A statement that a requirement that applies to an ESSA program has been violated by the LEA or the Department, and
2. The facts on which the statement is based and the specific requirement allegedly violated.

7. How will a complaint filed with the Department be investigated?

The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

1. **Record.** A written record of the investigation will be kept.
2. **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
3. **Resolution at LEA.** The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.
4. **Report by LEA.** Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
5. **Verification.** Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call(s).
6. **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. How are complaints related to equitable services to nonpublic school children handled differently?

In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).

9. How will appeals to the Department be investigated?

The Department will initiate an investigation within ten days, which will be concluded within thirty days from the day of the appeal. This investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

10. What happens if a complaint is not resolved at the state level (the Department)?

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

Signature Page

The following pages contain the 2021-22 Delta R-V Elementary School Student Handbook. For our records, it is necessary for one parent/guardian and the student to sign the lines below. The student should return this page to the office as soon as possible. Please keep the rest of the handbook for personal referral.

I have received and have had the opportunity to read a copy of the 2021-22 Delta R-V Elementary School Student Handbook; which includes the Discipline Policy.

Parent or Legal Guardian Name (Printed)

Parent or Legal Guardian Signature

Student Signature and Grade

Phone number at which parents can be reached during school hours.

Parent email

Do you have access to wifi/internet? Yes No

Do you have access to a tablet/computer Yes No